D-2

**Town Justices** 

Marc J. Lust Nelson E. Canter <u>Court Clerk</u> Jacqueline Ricciardi

www.HarrisonTownCourt.com

## Harrison Town Court



Alfred R. Sulla, Jr. Municipal Building 1 Heineman Place Harrison, NY 10528 Phone: (914) 670-3010 Fax: (914) 835-1262

August 8, 2014

Supervisor/Mayor Ronald Belmont and Members of the Harrison Town Board Town of Harrison Harrison, New York 10528

Re: 2014 New York State Association of Magistrates/Court Clerks Annual Conference.

Dear Supervisor/Mayor Belmont and Honorable Members:

Authorization is being requested for me to attend the New York State Association of Magistrates/Court Clerks 2014 Annual Conference to be held in Albany, New York from September 28, 2014 through October 1, 2014.

The purpose of this conference is to familiarize New York State Court Clerks with all recent changes in legislation and procedures in order to have our Court remain in compliance with all new court procedures.

This is a budgeted item in our Account 1110/406.

Very truly yours,

Jacqueline Ricciardi

Court Clerk

/dc